



**STATEMENT OF PROCEEDINGS
FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY COMMISSION FOR
WOMEN**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012**

Monday, August 8, 2011

10:00 AM

ROLL CALL

Present: President Becerra-Jones, Vice President Tanberg, Treasurer Gravely, Commissioner Creary, Commissioner Duba, Commissioner Gallegos, Commissioner Lesser, Commissioner Rodriguez, Commissioner Shevlin and Commissioner Ward

Absent: Commissioner Pinedo

1. Call to Order by President Becerra-Jones. (11-3537)

The meeting was called to order by President Becerra-Jones at 10:03 a.m.

I. ADMINISTRATIVE MATTERS

2. Approval of Minutes from the meeting of July 11, 2011. (11-3538)

On motion of Commissioner Duba, seconded by Commissioner Lesser, the item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

3. Approval of Fiscal Year 2011-2012 Commission for Women budget. (Continued from the meeting of July 11, 2011) (11-3247)

During discussion, Commission staff clarified the following Commissioner inquiries:

1. **Scholarship Amount – The \$4,750 is the current allocated unspent Scholarship Balance and the \$9,150.77 is earmarked for the 2012 Scholarship Program budgeted amounts.**

2. **Condolences (memorials) – Memorials is shown on the proposal because donations must go to an organization. It cannot be to purchase flowers or for the Commissioner's family, etc. In 2009, the amount was at \$300. Last year the Commission agreed to change it to \$200. No memorial monies were spent last year.**
3. **Community events attended by Commissioners – There is \$2,000 that is part of the Community Events Projects for each District (\$1,500 Community Event, \$500 for Commissioner to attend events).**
4. **Retreat expenses - Although the Commission has not yet had a retreat, the item expense is included in the Fiscal Year 2011/2012 Budget for when the Commission decides to convene one.**
5. **Membership Publication – Although this was not on the Budgeted items, Commissioners asked they be forwarded any and all information that comes through the LACCW email by staff.**
6. **Total Unbudgeted – These are funds not yet allocated. If an item comes before the Commission that is not already budgeted, it will have to be put on the agenda for Commission approval and then the amount would come from the Total Unbudgeted funds.**

Commissioner Lesser noted the Commission should look at what District would be holding the next District meeting. For this current Budget year, it would be the 4th District. However, the outcome of the August 9, 2011 Board of Supervisors meeting will determine whether or not Commissioners Lesser and Tanberg will still represent the 4th District on the Commission for Women. She will let staff know of any changes that occur and will address the issue at a later date.

Additionally, Commissioner Lesser cautioned the Commission that although the Commission may have generated a large amount of money from the 2011 luncheon, this cannot be guaranteed for the 2012 luncheon.

Commissioner Duba also noted that, even though there is an additional \$31,000+ within this years' budget, the Commission has to make sure all monies are well spent.

Following discussion, Commissioner Duba made a motion to amend the report to allocate \$2,000 from the unbudgeted items for printing of the 2008-2010 Status Report to be submitted by Past President Duba.

Later, Commissioner Lesser made a motion to amend the report to remove the \$1,000 from the Commission Sponsorships as this is a District 4 Community Project already included in the Undesignated Funds (Flexible Spending Funds).

After further discussion, on motion of Commissioners Duba and Lesser and by Common Consent, the item was approved as amended.

Attachments: [SUPPORTING DOCUMENT](#)
[SUPPORTING DOCUMENT_FINAL AMENDED](#)

- 4.** Rescind Commission Item No. 11 adopted on April 11, 2011 which approved a donation of \$750 for the 2011 Health Education Community Project of District 2 to host the Community Health Symposium on May 28, 2011 at the 1st AME Church to promote a healthy lifestyle for men, women, and children; and approve donations of \$650 to Chef Marilyn's Catering for refreshments and \$100 to the Charles R. Drew Medical Auxiliary for event support during the 2011 Health Education Community Project of District 2, "Community Health Symposium: Healthy Hearts, Bodies and Souls" held on May 28, 2011 at the 1st AME Church. (11-0876)

During discussion, President Becerra-Jones stated that all funding requests must be approved by the full Commission. Approved Health Education Community Project funds will go directly to the agency organizing the project event and the agency will be responsible for disseminating the funds.

Rhonda Rangel, Commission Staff, stated that an agency must be a registered vendor with the County of Los Angeles prior to a check being disbursed. Staff will assist in obtaining a Vendor Code number for the agency as needed.

Therefore, on motion of Commissioner Lesser, seconded by Commissioner Duba, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. PRESENTATION

5. Set Item 10:30 a.m.

Presentation by the National Osteoporosis Foundation. (11-3575)

Mary Gene Ryan, BSN, MPH, RN, COHN-S/SM, FAAOHN submitted a Power Point presentation on Osteoporosis and responded to questions posed by the Commission.

Staff was asked to forward the Power Point presentation to Commissioners for their own use.

Commissioner Lesser stated she has spoken with Aracelli Campos who is interested in collaborating with the City Commission to provide more education on Osteoporosis. Commissioner Lesser will speak with Ms. Campos in regards to assisting with the program and/or screenings on bone loss.

Attachments: [SUPPORTING DOCUMENT](http://www.usbjd.org/projects/Fit2aT_op.cfm)
http://www.usbjd.org/projects/Fit2aT_op.cfm

III. REPORTS

6. President's report for the month of July 2011. (11-3547)

President Becerra-Jones gave an overview of her report and highlighted a Consumer Affairs complaint brought to the attention of the Commission by Genevieve Clavreul regarding dry cleaners and other businesses that charge different prices for similar services based on the customer's gender. This issue was resolved by requiring such businesses to now post with their price list a notice that states: "CALIFORNIA LAW PROHIBITS ANY BUSINESS ESTABLISHMENT FROM DISCRIMINATING, WITH RESPECT TO THE PRICE CHARGED FOR SERVICES OF SIMILAR OR LIKE KIND, AGAINST A PERSON BECAUSE OF THE PERSON'S GENDER. A COMPLETE PRICE LIST IS AVAILABLE UPON REQUEST."

She announced that Randy Rice of Farmers Insurance has invited those Commissioners and staff attending the LA Sparks game on August 26, 2011 to also attend a reception for Inspiring Women sponsored by Farmers Insurance prior to the game at the Staples Center. Interested Commissioners were asked to confirm their reservation to Rhonda Rangel by August 15, so the names could be submitted to Farmers Insurance.

She reminded all Commissioners to please submit their mileage claims to staff no later than the 15th of every month in order to be processed. Mileage claims cannot be accumulated and late claims will not be processed for payment.

After discussion, her report was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

- 7. Monthly Treasurer's Report as submitted by Treasurer Gravely. (11-3551)**

Treasurer Gravely referred her report to September, since the Fiscal 2011-2011 Budget had just been passed. Therefore, by Common Consent, this item was continued to the meeting of September 12, 2011.

Attachments: [SUPPORTING DOCUMENT](#)

- 8. Report on follow-up of the letter to the Board of Supervisors, notifying them of the Commission's deferral of the 2011 Run/Walk event to 2012 and request for donations (from the meeting of April 11, 2011). (11-3576)**

Rhonda Rangel reported there is almost \$15,000 allocated for the next scholarship year. These funds stem from a portion of the proceeds from the 2011 luncheon and funds allocated from the 2011-12 Budget. So far, only the 2nd District has responded to the letter.

President Becerra-Jones added, staff will follow-up with the Districts, however, cannot advocate for the Commission on the request. It is up to the District Commissioners to request and advocate for the scholarship program.

Commissioner Rodriguez advised the Commissioners to be aware, if the Supervisors decide to assist with funding the scholarship program, it would most likely be a one-time assistance through their discretionary fund.

Commissioner Creary requested an item be posted on a future agenda to discuss how the funds would be disbursed once all Districts have replied.

Attachments: [SUPPORTING DOCUMENT](#)

9. Report on the 2011 Health Education Community Project of District 4 on “Healthy Aging for Women: Transitioning Through Midlife” hosted by the Los Angeles County Department of Public Health, Office of Women’s Health on June 21, 2011. (11-3579)

Commissioner Lesser reported at the June 21, 2011 meeting, the goal was to prepare the broader multicultural women’s health community for the upcoming increase of aging women and their changing needs, with a focus on community and systems level factors.

The program targeted healthcare professionals and community leaders to prepare their organizations to work with women who are progressing through midlife and beyond while coping with increased risk for chronic diseases and the pressures of balancing work, child care and elder care. It was instructional and helpful in the physical education, positive behavior, nutrition, and how communities can make minor changes to benefit the health of women merging in to the higher age group.

Attachments: [SUPPORTING DOCUMENT](#)

IV. DISCUSSION

10. Executive Committee Criteria update on the use of additional funds not included in the Fiscal Year 2010-2011 Commission for Women trust fund budget including update on the website project. (Continued from meeting of July 11, 2011) (11-3206)

President Becerra-Jones has worked with the Executive Committee to try and developed criteria to fully utilize the additional funds and have a long-term benefit to women in Los Angeles County. These criteria were reviewed by the Commission and the following initial suggestions were made.

- **Amend the criteria to have the Progress Report due by June 1, 2012 and/or following the annual Fiscal meeting.**
- **“Project must be Long Term” be changed for clarity to read “Funds allocated must be for a project that has Long Term impact on Women.**
- **Item 3 regarding all Supervisorial Districts should also be clarified.**

Commissioners were asked to review the Project Criteria and email additional input to staff for Committee consideration and approval in September. A final version will be sent to all members prior to the meeting.

Angie Johnson, Chief of Commission Services and Ronnie Wirtz, Information Technology Supervisor of the Information Resource Management Division gave a brief overview of the proposed Website and responded to questions posed by the Commission.

Ms. Johnson stated that the maintenance fees will be waived and there is no annual fee for the website. Commissions under the Executive Office will most likely have websites; however, cost has not been determined. The Commission has an option to get a basic static page, wait for when the other Commissions are upgraded, or go forward with the proposed website upgrade.

Mr. Wirtz stated the Executive Office timeline is being reviewed with Internal Services Department (ISD). The actual Project plan will be available within the next two weeks.

Rhonda Rangel emphasized the current program is over 10 years old, on one desktop and there is no technical support.

After discussion, the Commission asked for a report back on what is included on a basic website, the cost of a basic website vs. available upgrades.

Attachments: [SUPPORTING DOCUMENT](#)

V. MISCELLANEOUS

- 11. Commissioner announcements for the month of July 2011. (11-3539)**
- Commissioner Lesser disseminated a Save the Date flyer for the Women in Health Reform for September 1, 2011. Commissioners wishing to attend were asked to contact staff for confirmation.**
 - Commissioner Creary shared the service program from Lilian Mosbley and asked for a moment of silence in her memory. She also reminded those interested in attending the August 26, LA Sparks Game to please see her for the tickets. All were reminded that their names needed to be submitted in order to reserve the tickets.**
 - Commissioner Rodriguez attended the Health and Research Reform and passed out a pamphlet for the Breast Health Resource Guide.**

- **Commissioner Ward submitted a summary of her report of June, July and August. She is currently working with an outreach program for homeless in Woodland Hills. There will be a SKIDROW Praise Ensemble to be held August 18, 2011. Interested Commissioners were asked to contact Commissioner Ward.**

President Becerra-Jones stated the Los Angeles County Commissioner Community Outreach Report is being finalized. Any information not submitted on Community Outreach projects activities will not be included in the report.

Attachments: [SUPPORTING DOCUMENT by LESSER](#)
[SUPPORTING DOCUMENT by WARD](#)

Matters Not Posted

- 12.** Matters not on the posted agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting of the Committee, or matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda.
- 12A.** Recommendation as submitted by Commissioner Creary: Report back from Commissioners on letter to the Board of Supervisors, of Commission deferral of the 2011 Run/Walk event to 2012 and request for donation; and discussion on how the funds would be disbursed for each District. (11-3221)

By Common Consent this item was approved.

- 12B.** Recommendation by Commissioner Creary: Presentation by Christine Park-Gonzalez of the Equal Opportunity Employment for September meeting. (11-3543)

By Common Consent this item was approved.

Public Comment

- 13.** Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-3540)

Cynthia Toussaint of For Grace addressed the Commission regarding the 4th Annual Women in Pain Conference. Interested Commissioners were encouraged to contact For Grace.

Genevieve Clavreul addressed the Commission and posed her concerns regarding the Boundary Review Commission's motion before the Board of Supervisors and submitted articles she wrote in August.

Nancy Heim and Sebastian Perez also addressed the Commission.

Adjournment

- 14.** Adjournment for the meeting of August 8, 2011. (11-3541)

The meeting was adjourned at 12:11 p.m.